Application form: Digital Communications & Engagement Creator

Please refer to the published job description and person specification when completing this form

	Answer	**Evidence also required at interview?**
Name and pronouns		
Address		
Email contact		
Telephone		
National Insurance number		
Do you have the right to work in the UK?		Yes

Please outline how you feel you meet the criteria outlined in the Person Specification		Yes
We are committed to safer recruitment processes in line with our Safeguarding Policy. The post may be subject to an order under Section 4 (4) of the Rehabilitation of Offenders Act 1974, as amended by the Protection of Freedom Act 2012. Applicants are not entitled to withhold information about convictions which, for other purposes are spent under the provisions of the Act. You must therefore disclose any convictions, cautions, reprimands, orders or pending prosecutions or criminal investigations. Any information given is strictly confidential and considered only in relation to an application for positions to which an order applies. On this basis, do you have any convictions to declare?	Yes/No	Please note: this post is subject to an Enhanced Disclosure check for the successful applicant.
Please use this space to tell us about your relevant previous experience		Yes

Is there anything else you would like to tell us at this stage about your suitability for the role?					
Education and training (please add additional rows if required)	Name of school/college/university	Qualification and level gained	Date from	Date to	
					Yes
Employment history Please list chronologically starting with your current/last employer (please add additional rows if required)	Name of employer	Date from/to	Job title and brief description of main duties and responsibilities	Reason for leaving	

Referee 1: Name, contact address, email, and capacity in which you know them					References will only be contacted for successful applicants
Referee 2: Name, contact address, email, and capacity in which you know them					References will only be contacted for successful applicants

Deadline for applications is 11pm on Sunday 25th October 2026.

Please email your completed application to: adminpct@PooleCommunitiesTrust.org.uk