

**Poole Communities Trust**  
**Annual Report and Accounts**  
**for the Year Ended 31 March 2018**

**Charity Registration Number: 1165309**

**Company Registration Number: 09490119**

# Poole Communities Trust

## Reference and Administration Details

### For the Year Ended 31 March 2018

**Charity name**

Poole Communities Trust

**Company registration number**

09490119

**Charity registration number**

1165309

**Registered address**

Branksome Centre  
Recreation Road  
Poole  
BH12 2EA

**Trustees**

Christopher Beale	Chair
John Biggs	- resigned 12 <sup>th</sup> October 2017
Deborah Dixon	- resigned 26 <sup>th</sup> March 2018
Andrew Frost	
Charles Sheldrick	
Andrew Ward	

**Bankers**

CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

**Independent examiner**

Martin Arthur (FMAAT, FFA, FFTA, MIH, ACIE)  
Accountancy Co-op Ltd  
56 Dorchester Road  
Lytchett Minster  
Poole  
BH16 6JE

# Poole Communities Trust

## Trustees' Annual Report for the Year Ended 31 March 2018

### Structure, Governance and Management

#### *Governing document*

Poole Communities Trust is constituted as a company limited by guarantee, incorporated on 14<sup>th</sup> March 2015 and registered as a charity on 28<sup>th</sup> January 2016. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

#### *Appointment of trustees*

The directors of the company are also charity trustees for the purposes of charity law. The Articles of Association require that there are at least three trustees. Trustees are appointed at the Annual General Meeting (AGM) and are required to retire by rotation, with one third of the board of trustees retiring each year. Trustees who retire at an AGM may, if still willing to act, be reappointed. The board of trustees may also appoint new trustees during the year, although such persons will hold office until the next AGM, where they may be re-appointed.

#### *Trustee induction*

New trustees undergo an induction to brief them on their legal obligations under charity and company law, the Charity Commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction they meet employees and other trustees. Trustees are also encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

#### *Management structure*

The board of trustees governs and administers the charity and meets at least quarterly. They are responsible for the governance of the charity and for the use of its funds. In particular, the trustees are responsible for setting the charity's strategy and policies, and monitoring progress and fulfilment of these.

The Trust employs a manager who has the delegated authority (within terms of delegation approved by the trustees) for the day to day management of the Branksome Centre. The Trust also commissions two development officers to lead on the on the Bourne Community Hub and Turlin Moor projects respectively.

#### *Related parties*

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity and another organisation with which the Trust transacts must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year, there were no such related party transactions.

#### *Risk management*

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity face; these include the risk of not accruing sufficient funds and income, health and safety risks at the buildings we manage, a lack of public support for our work and fraud and error;
- the establishment of policies, systems and procedures to mitigate those risks identified; and,
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

### **Public Benefit**

The Trustees have given due regard to public benefit when planning the charity's activities, in accordance with the Charity Commission's guidance on Public Benefit (September 2013)

## **Objectives and Activities**

### **Charitable purposes**

The purposes of the Trust, as set out in our charitable objects, are:

*The promotion for the benefit of the public of urban regeneration in areas of social and economic deprivation (and in particular in the Borough of Poole) by all or any of the following means:*

*(a) the relief of financial hardship:*

*(b) the relief of unemployment:*

*(c) the advancement of education, training or retraining, particularly among unemployed people, and providing unemployed people with work experience:*

*(d) the provision of financial assistance, technical assistance or business advice or consultancy in order to provide training and employment opportunities for unemployed people in cases of financial or other charitable need through help: (i) in setting up their own business, or (ii) to existing businesses:*

*(e) the creation of training and employment opportunities by the provision of workspace, buildings, and/or land for use on favourable terms:*

*(f) the provision of housing for those who are in conditions of need and the improvement of housing in the public sector or in charitable ownership provided that such power shall not extend to relieving any local authorities or other bodies of a statutory duty to provide or improve housing:*

*(g) the maintenance, improvement or provision of public amenities:*

*(h) the preservation of buildings or sites of historic or architectural importance:*

*(i) the provision of recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities:*

*(j) the protection or conservation of the environment:*

*(k) the provision of public health facilities and childcare:*

*(l) the promotion of public safety and prevention of crime:*

*(m) such other means as may from time to time be determined subject to the prior written consent of the Charity Commissioners for England and Wales.*

### **Strategic plan**

In pursuit of these charitable objects, the Trustees have developed a strategic plan to guide the charity through the period between 2015 and 2019. This plan sets out the Trust's vision, mission, long-term strategic objectives and the values that will underpin its work:

#### **Vision**

Our vision is that of strong communities and sustainable economies in Poole's less advantaged areas, supported by high quality community assets.

#### **Mission**

To promote economic and community growth in the less advantaged areas of Poole, by developing, managing and advising on a range of community assets.

### **Long-term strategic objectives**

- To support local communities in less advantaged areas of Poole by developing and sustaining high quality spaces for community activities, recreational activities and the delivery of social welfare services.
- To support sustainable local economic development in less advantaged areas of Poole by providing flexible and affordable workspace for voluntary organisations, social enterprises, small businesses and the training of unemployed people.
- To improve the local environment in less advantaged areas of Poole by creating attractive community assets from under-utilised and/or heritage buildings, and by incorporating green technology and renewable energy into Trust properties.

### **Values**

The following key values will underpin the Trust's work:

- Rooted in the community: We respond to local need.
- Inclusive: We embrace and promote our differences.
- Collaborative: We work in partnership with others.
- Integrity: We behave ethically, honestly, and fairly.
- Not-for-profit: We re-invest all financial surpluses in community assets.

## **Achievements and Performance**

In the year to 31 March 2018, the Trust made good progress with a programme of work in pursuit of its long term strategic objectives. In particular, the Trust was active in working with local communities to develop local community facilities, including initiatives in Branksome, Bourne and Turlin Moor. Details are set out below.

### **Opening the Branksome Centre**

In April 2017 the Trust took on a 28-year lease from the Borough of Poole to renovate and manage the Branksome Centre for the benefit of the local community. With funds raised from Power to Change, Rank Foundation and the Big Lottery, the Trust was able to renovate the fabric of the building and recruit a staff team; we opened the doors of the Branksome Centre to the public in June 2017.

The aim is to develop and sustain a centre which is at the heart of its community providing activities and support for a wide range of people, with a specific focus on young people. The centre is currently providing accommodation to 32 community projects/activities each week for the benefit of 300 people, from toddlers to older people. Sixteen of these activities specifically focus on children and young people involving between 150 to 160 young people of all ages throughout the week. In addition, a significant number of young people use our facilities when playing in the multi-use games area directly outside.

This support is having a positive impact on the young people and the wider community:

- There are much stronger bonds between the young people. This reduces incidents of bullying and encourages other young people to join the sessions. *"I couldn't wait to get back after Christmas, my Mum and Dad broke up and I'm not allowed to see him anymore. This is my favourite day of the week."*
- Young people are helped towards their AQA qualifications for development. This increases their confidence, sense of achievement and future aspirations. *"Since being here I've learnt to control my behaviour and now have a mentor who supports me every week. I'm getting much better at knowing myself and that has helped me get on better with my Mum and brothers."*
- There is less anti-social behaviour in the area because older teenagers are participating in the sessions. The sessions help the young people to respect each other and other people's property. *"The staff are cool and look after us, we know our limits with them."*
- The Branksome Centre is used by all generations and there is cross over, when young and old people have contact together. This has increased community cohesion in the local area. This is being further developed by intergenerational planning for a spring festival and plans to jointly develop the back-garden area of the centre.

- All the young people have made new friendships from different schools/areas, this includes young people who have gone into home education and have felt isolated. *"I love meeting my new friends here every week."*

### **Developing a Bourne Community Hub**

The year began with the Trust working with the Bourne Community Group (previously called Bourne Valley Action Group) and the Borough of Poole to modify the plans for a Community Hub so as to reduce the cost of the initial design. This led to our architects developing revised proposals and our quantity surveyors producing an estimated cost plan. This work was incorporated into the Feasibility Study which was subsequently agreed by the Borough of Poole in Autumn 2017. The Trust then worked with the architects to develop an overarching timetable for the project from undertaking RIBA stage 3 through to construction of the Community Hub.

As the year ended the Trust appointed a Project Manager: Debbie Dixon with a remit to work with the local community to develop the designs in order to submit a planning application in the summer of 2018, start the process of fund raising and building commitment to the project among agencies who are interested in offering advice services from the Hub.

### **Turlin Moor**

The Trust has continued to support and fund the community development work of Ann Khambatta, with the aim that with residents' community facilities will be renovated and improved for all in the community. A specific focus has been the current play area on Foreland Road which is dilapidated; the equipment is old and is difficult to maintain and it is not accessible to children with disabilities.

During February and March 2018 Ann supported the Play Moor, Skate Moor residents group to consult with 110 children and 80 parents about what they would like from a new play area. Many of the parents spoken to, due to limited resources or caring responsibilities or their own disability find it difficult to access other play areas in Poole, this is a further reason for improved play facilities on Turlin Moor. Play Moor, Skate Moor discussed the potential play area with the children and parents and then the children voted on what they would like to see in a new play area; the parents were asked to complete questionnaires.

Key themes included the need for the new play area to be accessible e.g. for disabled people, for there to be a variety of equipment so that all age groups can play and for the area to be safe. The need for seating was also highlighted in the consultations, so that parents could watch their children, but also so that they could socialise. With this evidence of need Play Moor, Skate Moor worked with Ann and a Borough of Poole officer to submit a funding application to the Community Investment Levy Fund. They have been successful and £90,000 has been awarded to develop a new play area, which will be developed in 2018/19.

### **Financial Review**

The charity's income for the year was £103,327 (2017: £67,250), with expenditure of £107,921 (2017: 47,911). This meant that by the end of the year the total level of funds stood at £54,675 (2017: £59,269).

### **Reserves Policy**

The Trustees have established a reserves policy and determined that this should be reviewed at least annually. In determining the policy, the Trustees sought to ensure that the Trust has sufficient free reserves that will provide the charity with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future. In setting the policy, the Trustees also had due regards to the manner of its operations and funding streams.

The Trustees have agreed a reserves policy which takes into account of the cash flow requirements of the charity's day to day operations. The policy that seeks to maintain free reserves at a level equivalent to between approximately three and six months operational expenditure. This amounts to holding reserves in the range of between £10,000 and £20,000. As at 31 March 2018, the level of unrestricted reserves stood at £14,530 (2017: £15,775), which was in line with the reserves policy.

## Plans for Future Periods

The Trust's key priority for 2018/19 will be to support local communities in less advantaged areas of Poole to develop vibrant community hubs that will deliver community activities, recreational activities and social welfare services to local people. The main focus of work will be:

- To continue to develop the Branksome Centre; enhancing the fabric of the building and developing further activities for the benefit of all in the community. We specifically want to recruit more volunteers to assist with the Centre. We want to enable local people to think of it as their Centre and develop activities with the Trust which will benefit others in the community. This involvement we consider to be essential for a successful community business.
- After a number of years of detailed planning the Trust aims to start the delivery phase of the Bourne Community Hub. At the beginning of the year the Trust will be appointing consultants to develop the detailed designs required to support the planning application and intends to hold an exhibition of the designs for the local community prior to submitting the planning application. The Business Plan will be finalised, and the Borough of Poole will undertake an asset transfer / lease of the land for 60 years to the Trust. It will be an intensive year for fund raising -with an estimated project budget of £2,176,000. The Trust will continue to take a community development approach to its' work with local communities on the project.
- To develop the play park on Turlin Moor with Play Moor, Skate Moor and the Borough of Poole and with residents develop activities to enhance the health and well-being of adults and older people. In this way we aim to establish the need for any further community facilities and services in the local area.

The Trust will continue to engage with local people in Poole so that we can build a collective vision for the benefit of our communities. In particular, the Trust will develop the membership of the Trust by promoting membership to local people and organisations. This will ensure that the Trust's membership is representative of the diverse communities it serves and is made up of local people and organisations who have a positive interest in the services the Trust provides.

## Trustees' Responsibilities in Relation to the Financial Statements

The charity trustees (who are also the directors of the Poole Communities Trust for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and Financial Reporting Standard 102

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Independent Examiner**

Martin Arthur (FMAAT, FFA, FIPA, FFTA, MIH, ACIE) of Accountancy Co-op Ltd was re-appointed for a further year.

**Small Company Provisions**

This report has been prepared taking advantage of the small companies exemptions of Section 415A of the Companies Act 2006.

**Declaration**

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees



Christopher Beale  
Chair of Trustees

Date: 20 December 2018



# Independent Examiner's Report on the Accounts

## Independent examiner's report to the Trustees of Poole Communities Trust

I report on the accounts of the company for the year ended 31 March 2018, which are set out on pages 10 to 17.

### Respective responsibilities of Trustees and Examiner

The Trustees (who are also the Directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Martin Arthur (FMAAT, FFA, FIPA, FFTA, MIH, ACIE)  
Accountancy Co-op Ltd  
56 Dorchester Road  
Lytchett Minster  
Poole  
BH16 6JE

Date:

21 DEC 2018

**Poole Communities Trust**  
**Statement of Financial Activities for the Year Ended 31 March 2018**  
**(incorporating the Income and Expenditure Account)**

	Notes	Un- restricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
<b>Incoming resources</b>					
Donations	3	1,962	63,757	65,719	52,569
Incoming resources from charitable activities:					
Community asset management		25,359	-	25,359	
Community asset development		12,249	-	12,249	14,681
Total incoming resources		<u>39,570</u>	<u>63,757</u>	<u>103,327</u>	<u>67,250</u>
<b>Resources expended</b>					
Cost of raising funds		(741)	-	(741)	-
Expenditure on charitable activities:					
Community asset management		(27,801)	(59,128)	(86,929)	-
Community asset development		(12,273)	(7,978)	(20,251)	(47,911)
Total resources expended	4	<u>(40,815)</u>	<u>(67,106)</u>	<u>(107,921)</u>	<u>(47,911)</u>
<b>Net income / (expenditure) for the year</b>		<u>(1,245)</u>	<u>(3,349)</u>	<u>(4,594)</u>	<u>19,339</u>
<b>Total funds brought forward</b>		<u>15,775</u>	<u>43,494</u>	<u>59,269</u>	<u>39,930</u>
<b>Total funds carried forward</b>	14	<u>14,530</u>	<u>40,145</u>	<u>54,675</u>	<u>59,269</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 12 to 17 form part of these financial statements.

**Poole Communities Trust**  
**Balance Sheet as at 31 March 2018**

	Notes	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
<b>Fixed assets</b>					
Tangible assets	11	589	27,546	28,135	2,940
<b>Total fixed assets</b>		<b>589</b>	<b>27,546</b>	<b>28,135</b>	<b>2,940</b>
Stock		460	-	460	-
Debtors	12	6,013	-	6,013	31,811
Cash at bank & in hand		14,959	12,599	27,558	28,799
<b>Total current assets</b>		<b>21,432</b>	<b>12,599</b>	<b>34,031</b>	<b>60,610</b>
<b>Creditors: amounts falling due within one year</b>	13	<b>(7,491)</b>	<b>-</b>	<b>(7,491)</b>	<b>(4,281)</b>
<b>Net current assets</b>		<b>13,941</b>	<b>12,599</b>	<b>26,540</b>	<b>56,329</b>
<b>Net assets</b>		<b>14,530</b>	<b>40,145</b>	<b>54,675</b>	<b>59,269</b>
<b>Funds of the charity</b>					
Unrestricted funds		14,530	-	14,530	15,775
Restricted income funds		-	40,145	40,145	43,494
<b>Total funds</b>	14	<b>14,530</b>	<b>40,145</b>	<b>54,675</b>	<b>59,269</b>

For the year ended 31 March 2018, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements on pages 10 to 17 were approved by the trustees on      and signed on their behalf by:

  
 Christopher Beale  
 Trustee

Date: 20 December 2018

The notes on pages 12 to 17 form part of these financial statements.

# Poole Communities Trust

## Notes to the Accounts for the Year Ended 31 March 2018

### 1 Basis of preparation

#### 1.1 Basis of accounting

The charity constitutes a public benefit entity as defined by FRS 102. These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16<sup>th</sup> July 2014 (FRS 102), the Financial Reporting Standard for Smaller Entities (effective January 2015), the Charities Act 2011 and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### 1.2 Going concern

The Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and the company is well placed to manage its risks successfully. Accordingly, they adopt the going concern basis in preparing the annual report and accounts.

#### 1.3 Cashflow Statement

The charity has taken advantage of the provisions within section 14.1 of the SORP (FRS 102) Update Bulletin 1 to not prepare a cashflow statement on the basis that the charity is defined as small.

### 2 Accounting policies

#### 2.1 Income recognition

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and,
- the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of:

- the date on which the charity is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or,
- when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

#### 2.2 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work or for specific artistic projects being undertaken by the Trust.

#### 2.3 Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds and their associated support costs.
- Expenditure on charitable activities to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### 2.4 Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trust's activities. These costs are allocated between cost of raising funds and expenditure on charitable activities.

#### 2.5 Tangible fixed assets

Individual fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Leasehold buildings	- Over the term of the lease
Leasehold improvements	- 5 years
Plant and equipment	- 3 years
Office equipment	- 3 years

#### 2.6 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

#### 2.7 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 2.8 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### 2.9 Pensions

The Trust makes an employer's contribution to a money purchase pension scheme for its employees. The Trust makes a matching contribution of 5% of salary for employees that make a 5% contribution from their own salary. The employer contributions are treated as an expense.

#### 2.10 Operating Leases

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

### 3 Analysis of income from donations

	2018	2017
	£	£
Donations from individuals	561	-
Grants from charitable trusts	59,439	52,569
Grants from government	1,060	-
Grants from companies	4,659	-
	<u>65,719</u>	<u>52,569</u>

#### 4 Analysis of expenditure on charitable activities

	Cost of raising funds	Community asset management	Community asset development	Total 2018	Total 2017
	£	£	£	£	£
Cost of sales	-	2,980	-	2,980	-
Direct staff costs	-	29,967	611	30,578	30,625
Staff training & travel	-	346	2	348	529
Printing and communication	9	720	556	1,285	-
Facility operating costs	-	10,375	-	10,375	-
Repairs and maintenance	-	14,147	-	14,147	-
Professional services	21	2,545	13,650	16,216	10,975
Room hire and rent	-	-	632	632	1,148
Project materials	-	2,175	1,954	4,129	1,688
Depreciation	-	5,917	-	5,917	-
Grants paid (see note 5)	-	7,086	-	7,086	1,000
Support costs (see note 6)	685	10,281	2,742	13,708	1,546
Governance costs (see note 7)	26	390	104	520	400
	<u>741</u>	<u>86,929</u>	<u>20,251</u>	<u>107,921</u>	<u>47,911</u>

#### 5 Analysis of grants paid

	2018	2017
	£	£
YMCA Bournemouth	7,086	-
Frontier Youth Trust (AIM Community)	-	1,000
	<u>7,086</u>	<u>1,000</u>

#### 6 Analysis of support costs

	2018	2017
	£	£
Staff costs	12,252	-
IT software and equipment	790	620
Insurance	213	543
Office costs	82	286
Other miscellaneous costs	371	97
	<u>13,708</u>	<u>1,546</u>

#### 7 Analysis of governance costs

	2018	2017
	£	£
Independent examination of accounts	520	400
	<u>520</u>	<u>400</u>

## 8 Net income / (expenditure) for the year

Net income / (expenditure) for the year is stated after charging:

	2018 £	2017 £
Independent examiner's fees	520	400

## 9 Staff costs

	2018 £	2017 £
Gross wages	41,974	29,167
Employer's national insurance contributions	-	-
Pension contributions	856	1,458
	<u>42,830</u>	<u>30,625</u>
Average number of full time equivalent staff	2	0.8

There were no employees whose emoluments exceeded £60,000.

## 10 Trustee remuneration and expenses

No remuneration or out-of-pocket expenses were paid to trustees during the year or the preceding year. Furthermore, no charity trustee received payment for professional or other services supplied to the charity.

## 11 Fixed assets

	Leasehold improvements £	Plant & equipment £	Office equipment £	Total £
<b>Cost</b>				
As at 1 April	1,020	1,580	340	2,940
Additions	24,945	5,722	445	31,112
As at 31 March	<u>25,965</u>	<u>7,302</u>	<u>785</u>	<u>34,052</u>
<b>Depreciation</b>				
As at 1 April	-	-	-	-
Charge for the year	(3,895)	(1,826)	(196)	(5,917)
As at 31 March	<u>(3,895)</u>	<u>(1,825)</u>	<u>(196)</u>	<u>(5,917)</u>
<b>Net book value</b>				
As at 1 April	1,020	1,580	340	2,940
As at 31 March	<u>22,070</u>	<u>5,476</u>	<u>589</u>	<u>28,135</u>

## 12 Debtors

	2018 £	2017 £
Trade debtors	1,454	31,067
Prepayments and accrued income	4,559	744
	<u>6,013</u>	<u>31,811</u>

## 13 Creditors: amounts falling due within one year

	2018 £	2017 £
Trade creditors	3,811	1,563
Taxation and social security costs	393	255
Accruals and deferred income	3,200	1,880
Other creditors	87	583
	<u>7,491</u>	<u>4,281</u>

## 14 Analysis of charitable funds

	B/f at 1 Apr 2017 £	Incoming resources £	Outgoing resources £	C/f at 31 Mar 2018 £
<b>Unrestricted funds</b>	15,775	39,570	(40,815)	14,530
<b>Restricted funds</b>				
Power to Change – Branksome Centre	26,500	30,000	(35,823)	20,667
Bourne Valley legacy fund	-	14,967	(4,312)	10,655
Big Lottery – Branksome Centre youth club	9,977	-	(7,568)	2,409
Big Lottery Celebrate	2,790	-	(2,790)	-
Rank Foundation	750	-	(750)	-
Coop Community Fund	-	3,417	(2,180)	1,237
Branksome Centre sport hall improvements	-	5,706	(5,706)	-
Peoples Health Trust – Turlin Moor	3,477	3,322	(6,779)	-
Play More Skate Moor – Turlin Moor	-	6,345	1,179	5,166
Restricted funds total	<u>43,494</u>	<u>63,757</u>	<u>(67,106)</u>	<u>40,145</u>
Total funds	<u>59,269</u>	<u>103,327</u>	<u>(107,921)</u>	<u>54,675</u>



Details of the restricted funds are as follows:

Power to Change – Branksome Centre	A grant to support the development of the Branksome Centre, including funds for capital improvement works and staff costs in the first year. Funds used for the purchase of fixed assets will be expended as depreciation over their useful economic life.
Bourne Valley legacy fund	Funds received from the Bourne Valley Community Association for use at the Branksome Centre. Funds used for the purchase of fixed assets will be expended as depreciation over their useful economic life.
Big Lottery –Branksome Centre youth club	A grant to cover the costs of running a regular open access youth club in partnership with Bournemouth YMCA at the Branksome Centre.
Big Lottery Celebrate	A grant from the Big Lottery to support an open day at the Branksome Centre.
Rank Foundation	A grant towards the refurbishment at the Branksome Centre so that it can provide positive developmental activities for young people.
Coop Community Fund	A grant from the Coop on Ashley Road, Poole, for the provision of activities, especially for older people, at the Branksome Centre.
Branksome Centre sports hall improvements	Grants from a range of organisations for the improvement of the Branksome Centre sports hall.
Peoples Health Trust – Turlin Moor	A community engagement project in Turlin Moor supporting residents to assess the need for local community facilities.
Play More Skate More	Donations and grants received to support community asset development in Turlin Moor.

## **15 Transactions with related parties**

There were no transactions with related parties during the year.

